



## Advanced Graduate Scholar TA Commitment Form

This form must be submitted via DocuSign.

### I. Scholar Information

Name

I.D.

Date

### II. TA Commitment Request (Completed by Scholar)

**Note to Scholar:** You should discuss this form with your primary research mentor **BEFORE** filling it out.

Options	Fall Semester	Spring Semester
No TA hours	<input type="checkbox"/>	<input type="checkbox"/>
10 hr/week commitment (\$100/mo & 50% stipend)	<input type="checkbox"/>	<input type="checkbox"/>
20 hr/week commitment (\$200/mo & 100% stipend)	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify below)	<input type="checkbox"/>	<input type="checkbox"/>

Are you interested in a commitment of less than ten hours per week? Tell us the maximum number of hours you would prefer. The standard is a half assignment (5 hours), but other requests will be considered:

Fall Semester


hours per week.

Spring Semester

hours per week.

If you indicated an interest in any TA commitment, please list up to three courses you are willing to teach, in order of preference.

- Requests are not guaranteed.
- If you wish to request a specific type of course (lecture, lab, course in a specific division) you may list these details in lieu of a specific course title.

Interest 1

Interest 2

Interest 3

Is there anything else you would like us to know about your TA commitment request?

Please initial to indicate your understanding below:

Initial

I understand that TA assignments will be finalized based on my requests. Therefore, any changes to this form must be submitted via a new form by the first day of classes in the semester prior to the commitment I want to change.

Signature

Date

**PREVIEW ONLY - Submit DocuSign**

### III. Optional: Additional Teaching Opportunities (Completed by Scholar)

**Note to Scholar:** Information in this section is requested for planning purposes only – specific opportunities to teach a chemistry course as Instructor of Record will be announced in the graduate digest if and when they become available.

If you have completed at least one semester of advanced TA, you may be eligible to teach a course in future as Instructor of Record. Are you interested in potential Instructor of Record opportunities?

If “yes”, what course(s) are you potentially interested in teaching:

- CHEM 150
- CHEM 202
- CHEM 203
- CHEM 204
- Other (Please specify: \_\_\_\_\_ )

What are your plans, if any, to pursue extramural funding to support teaching as Instructor of Record?

- I already have a funded opportunity that allows me to teach if an assignment is available.
- I plan to apply for the Dean’s Teaching Fellowship (**Note to Scholar:** Applicants must be in year four or above – please [review eligibility guidelines](#).)
- I plan to apply for a funding that would support me if a teaching opportunity is available.  
Please specify: \_\_\_\_\_

PREVIEW ONLY - Submit DocuSign

#### IV. Primary Research Mentor Approval

Please initial to indicate your understanding of each item below:

Initial

I have discussed the commitment requested in Section II with the scholar and I approve the request.

Initial

The scholar listed in Section I is not supported by any departmental bridge funding OR the TA request in Section II correctly reflects any TA service required due to bridge funding applied to this scholar's stipend.

Initial

I understand that a TA request of over 40 hours requires DGS review and approval.

Initial

I understand that a TA service commitment should be taken into account when assessing the scholar's research effort for any semester in which a TA assignment is made.

Name

Signature

Date

**PREVIEW ONLY - Submit DocuSign**

#### Handbook Reference

- [III-2: Teaching for Advanced Scholars](#)
- [III-1: Coursework](#) (see "Research Credit Guidance")
- [V-1: Funding](#) (see "Understanding Faculty Bridge Funding")

**PREVIEW ONLY - Submit DocuSign**