Petition for Course Credit and/or Course Waiver

Please submit with a Petition to the Graduate Program.

I. Scholar Information

Name

I.D.

Date

Month
Day
Year

Initial

• I understand that this form must be submitted no later than December 31 of my first year in the program.

II. Details of External Course

Prefix (i.e., “CHEM”)  Course Number  Credit Hours

Institution

Equivalent Emory course:
III. Details of Scholar Request

☐ I would like to waive credits at Emory based on the external course described above. (Most Common)

☐ I would like to transfer credits to Emory based on the external course described above. (Uncommon)

Please transfer / waive (as indicated above) ___ credits.

Note: Maximum of nine (9) credits per scholar.

IV. Next Steps

As indicated in your graduate handbook, please submit this form as supporting documentation with a Petition to the Graduate Program. Additional supporting documentation should include:

• Course Description (Required)
• Course Syllabus (Strongly Recommended)
• Description of relevance towards your research goals, either added directly to the petition or as a letter in your supporting documentation (Required)
• Signed letter from the primary research mentor certifying proficiency, including method of assessment (If Applicable)