

# ANNUAL COMMITTEE EVALUATION

This form should be completed every year and submitted to the Graduate Program Coordinator no later than April 30<sup>th</sup>.

I, \_\_\_\_\_, ID# \_\_\_\_\_, would like to continue as a student in the Department of Chemistry graduate program.

This year, I completed the following requirements:

- Annual Survey
- 1-page research summary OR Second Year Qualifying Exam
- Third Year Milestone
- Fourth Year Milestone
- Timeline to Completion (5<sup>th</sup> year +)

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**THIS SECTION TO BE COMPLETED BY THE ADVISOR/COMMITTEE**

Notes on Student Progress (*attach a second sheet, if necessary*).

Expectations Going Forward (*attach a second sheet, if necessary*).

## Recommendation:

Continuation in Good Standing

Probation

Termination

Advisor Name \_\_\_\_\_ Signature \_\_\_\_\_

Committee #1 Name \_\_\_\_\_ Signature \_\_\_\_\_

Committee #2 Name \_\_\_\_\_ Signature \_\_\_\_\_

Committee #3 Name \_\_\_\_\_ Signature \_\_\_\_\_

## Explanation of Status

### Continuation in Good Standing

The committee recommends that the student continue in the program. The student should continue to meet all requirements. Additionally, the student is advised that poor performance in coursework may affect their standing even if the committee has judged them eligible to continue in good standing.

### Probation

The committee recommends that the student be placed in probation. The student and advisor should submit a written agreement outlining expectations for the student over the next semester. Probation will begin on the first day of classes in the semester immediately following

### Termination

The committee recommends that the student leave the program. Termination, except in cases of extreme research misconduct or safety concerns, can only be recommended following at least one semester of probation.