Application Checklist

Before you start, you should know...

→ Once you create an account in CollegeNET, you can save the application and return to continue it later. The application will not be sent to us until you press “submit.”

→ Your recommendation letters and test scores will be automatically paired with your application when they arrive at Emory. **You can submit the rest of your application without letters or scores**…but we will not review your application until it is complete. Scores and letters should arrive no later than our final deadline of January 1st.

→ If you have technical problems with the application, contact help@applyweb.com.

→ For questions about the program, contact gradchem@emory.edu.

Be Prepared to Upload the following PDFs...

☐ Statement of Purpose
   **1-3 pages.**
   What’s the point? We want to know about your motivation for pursuing graduate studies at Emory as well as the research area(s) and faculty that most interest you.

☐ Transcripts
   **1 for each post-secondary institution you’ve attended.**
   Why? We want to see official grades for all your post-secondary training. Transcripts must be issued by the registrar’s office, but unofficial copies are acceptable. Transcripts must be in English or accompanied by notarized translations. If accepted to Emory, you must submit a sealed, official transcript directly to the Laney Graduate School.

☐ CV
   **1-2 pages.**
   You may wish to include academic awards and honors, including honors projects; independent research experiences; publications and presentations; volunteer and extra-curricular experience; internships and work experience; and membership in professional and academic organizations.
Be prepared to input the following information into our online form...

- **Demographic Information, Educational History, & Contact Info**
  You will be asked to provide basic information, including an email, mailing address, and phone number. Please make sure this information is up to date…this is how we will contact you to let you know your final admissions status. We will also ask you to confirm some key details of your academic profile, such as schools you have attended. Some information is optional (as indicated on the online form.)

- **Contact Information for Recommenders**
  *Minimum of 3, Maximum of 4.* Recommendation letters should be from people familiar with your academic and/or laboratory performance. Please ask your recommenders to submit their letters as soon as possible and no later than January 1st. We will contact your recommenders directly to request your letter. For each person, please provide:
  - Name
  - Title
  - Home Institution
  - “Snail” mail address
  - email address

- **Research Areas**
  You will be asked to identify at least one research area of interest from the following:
  - Biomolecular
  - Inorganic
  - Organic
  - Physical
  - Theoretical

- **Faculty of Interest**
  You will be asked to identify up to three faculty of interest from a list of faculty accepting students in Fall 2018—faculty accepting students are marked with an asterisk on the Research page of our website.

- **Previous Research Experience**
  You will be asked to provide the details of up to 5 previous research experiences. Please be prepared with the following information:
  - Name of Project/Experience
  - Description of Project/Experience (250 character limit)
  - Description of Your Role (250 character limit)
  - Start and End Dates
  - Supervisor Name (if applicable)
  - Institution
  - Location
Optional Addition Section
On page 5 of the application, there is an optional response area with a 250 character limit. Please use this space to share any aspect of your experience that does not fit elsewhere—we are particularly interested in how you will contribute to building a diverse community at Emory.

Video Response
This section of the application is entirely optional. This can be helpful to give you more space to explain a significant research experience or to demonstrate English proficiency.

Test Scores
Chemistry requires both the GRE and the TOEFL. Please use code 5187 to report your scores directly to Emory. You may also self-report your scores in the application—please note that we must receive both your raw score and your percentile ranking to evaluate your score. If you are offered admission, you must submit matching, official scores to finalize your offer.

We do not require a minimum GRE score but we suggest that scores above the 50th percentile in at least one area of the test will be minimally competitive. We require a minimum TOEFL iBT score of 80 and suggest that a score of 100 or higher will be more competitive. We do accept the IELTS in lieu of the TOEFL and suggest a band score of 6 will be minimally competitive.

Note: You can submit your application before submitting test scores...or even before you have taken the test! However, we will not review your application until it is complete and your scores should arrive on or before our final deadline of January 1st.

Thank you for your interest in Emory!

Please contact us if you need help or have questions that are not answered here. (Did you check out our Frequently Asked Questions?) You can reach our admissions team at gradchem@emory.edu.